Instructions for Viewing Report Cards on the Parent Portal

- 1. Login to the Parent Portal using your Single Sign On Parent Account Username and Password
- 2. Select one of your Children's Names from the Blue Bar under the Powerschool logo, or if you only have one child in the district, the screen should default to that child.
- 3. Click on the Icon "Assessment Portfolio" in the left hand menu

Navigation		1	Grados a	n	н /	\ f f	on	da	and	-0-											
Grades and Attendance																					
8	Grade History		Grades and Attendance Sta				tandards Grades														
	Historical Grades		Grades and Attendance:																		
\mathbb{Z}	Class Registration																				
9	Demographic		Click Here to view a list of all assignments and scores for the current term.																		
15.00	inio														Attendance By Class						
	My Schedule		Exp	Last Week						This Week					Course		F1	т2	т3	Absences	Tardies
ŝ	Account			Μ	Т	V	N	н	F	м	т	w	н	F							
	Preferences		1(A-C)			Т									Language Arts 6	A	A	[1]	[1]	0	0
1 B	IEP Progress														Email Notta, Jessica - Rm: C218	94	94				
	Report Bus Information		2(A) 5(B)				•			÷					Spanish 6 Email Devine, Sharon - Rm: D110	A 95	A 95	[1]	[1]	0	0
			2(B) 5(C)												Technology 6 Email Concato, Richard J - Rm: C211		ti1	Ū1		0	0
	Code Red		2(C) 5(A)		Click on			the	Ass	ses	smo	ent			Phys Ed/Fam Life 6 Email Thomas, Kimberly A - Rm: Gym	A+ 99	A+ 99	A+ 100	[1]	1	0
	Portfolio		3(A-C)		Ро	rtfo	olio	Bu	tto	n					Math 6	A+	A+	11	ti1	0	0

4. You will be redirected to the District Assessment Portal

	Howell Township Public Schools Student Portfolio
Report Card Grade K-4 Report Card 2019-2020 2018-2019	Welcome to your child's Assessment Portfolio!

- 5. Click on the "Report Card Grade K-4" or "Report Card Grade 5-8" title in the Gray Bar in the upper left hand side of the Assessment Portal, just below the Howell BOE Logo. The option you see available will depend of the grade level of the student whose report card you wish to view.
- 6. Click on the label "Report Card" subtitle.
- 7. Click on the label "2019-2020".
- 8. The report card will appear. In the top right hand corner of the report card view, several icons are available. To download the report card, click on the Down Arrow icon. To print the report card, click on the Printer icon.

The report card will be displayed in a PDF format. If you do not have a PDF Reader application loaded on your computer, please download and install the latest free version of Adobe Acrobat Reader from the link below:

http://get.adobe.com/reader/otherversions/