



**Wednesday, November 13, 2024
Regular Meeting**

**Administration Building
4567 Route 9 North
Howell, New Jersey 07731**

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.

A. Call to Order

Subject	1. Notice of Meeting
Meeting	Nov 13, 2024 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on November 13, 2024, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mrs. Cristy Mangano, Board President
Dr. Stephen M. Levine, Board Vice President
Mrs. Martianne Degliuomini, Board Member
Mrs. Alexandria Langenberger, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mr. Joseph Mauer, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

Subject	2. Board Goals
Meeting	Nov 13, 2024 - Regular Meeting
Category	A. Call to Order

Access Public
Type Procedural

Board of Education Goals 2024-2025

Learner Success

Reestablish academic striving, high expectations for every student, and a culture of learner resilience through individual support for all students.

Governance

Monitor student progress and curricular programs with greater frequency, depth, and data analysis.

Boardsmanship

Model collaboration, critical discourse, and civic engagement for all the students of this district.

Finance and Operations

Prioritize the funding of balanced, developmentally appropriate, inclusive, and responsive learning environments

Subject 3. Statement to the Public

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject 4. District Goals

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

District Goals 24-25

Learner Success:

Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.

District Culture & Climate:

Expand a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on inclusive and culturally proficient practices.

Community Interaction:

Invigorate district outreach to, and interaction with, the community through a broad spectrum of communication platforms.

Operations:

Optimize operational efficiencies and expand revenue opportunities in all areas to maximize resources for classroom instruction and student supports.

Subject

5. Roll Call

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

6. Salute to Flag

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

7. Statement of Mission and Vision Statement

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

8. Announcement by President

Meeting Nov 13, 2024 - Regular Meeting
Category A. Call to Order
Access Public
Type

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on November 4, 2024.

B. Comments

Subject 1. Board President's Comments
Meeting Nov 13, 2024 - Regular Meeting
Category B. Comments
Access Public
Type Information

C. Recognitions

Subject 1. Student/Staff Recognitions
Meeting Nov 13, 2024 - Regular Meeting
Category C. Recognitions
Access Public
Type Information

D. Reports

Subject 1. Superintendent's and Board Secretary's Reports
Meeting Nov 13, 2024 - Regular Meeting
Category D. Reports
Access Public
Type

E. Committee Updates and Liaison Reports

Subject 1. Updates and Reports
Meeting Nov 13, 2024 - Regular Meeting
Category E. Committee Updates and Liaison Reports
Access Public
Type

F. Discussion Items

Subject	1. Discussion Items May Result In Board Action
Meeting	Nov 13, 2024 - Regular Meeting
Category	F. Discussion Items
Access	Public
Type	Discussion

G. Recess

H. Comments from Public

Subject	1. Public Comment Statement
Meeting	Nov 13, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will

not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject	2. Public Comments
Meeting	Nov 13, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

I. Executive Session

Subject	1. Enter into Executive Session
Meeting	Nov 13, 2024 - Regular Meeting
Category	I. Executive Session
Access	Public
Type	Action
Recommended Action	<p>WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and</p> <p>WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and</p> <p>WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:</p> <ol style="list-style-type: none">1. HIB2. Personnel2. Legal Update

Subject	2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session
Meeting	Nov 13, 2024 - Regular Meeting
Category	I. Executive Session

Access Public
Type Information

J. Minutes and Correspondence

Subject 1. Minutes

Meeting Nov 13, 2024 - Regular Meeting
Category J. Minutes and Correspondence
Access Public
Type Action, Minutes
Recommended Action Approve the minutes of the October 16, 2024 Regular Board of Education Meeting and Executive Session minutes, as attached.

Subject 2. Correspondence

Meeting Nov 13, 2024 - Regular Meeting
Category J. Minutes and Correspondence
Access Public
Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

K. Unfinished Business

L. Enrollment

M. New Business - Consent Agenda as Recommended by the Superintendent of Schools

Subject 1. Approval of Consent Agenda

Meeting Nov 13, 2024 - Regular Meeting
Category M. New Business - Consent Agenda as Recommended by the Superintendent of Schools
Access Public
Type Action (Consent)
Recommended Action Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

N. 0000 Bylaws-Consent Agenda

O. 1000 Administration-Consent Agenda

P. 2000 Programs - Consent Agenda

Subject 1. LearnWell to Provide Hospital Instruction

Meeting Nov 13, 2024 - Regular Meeting

Category	P. 2000 Programs - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve LearnWell to provide hospital instruction at a cost not to exceed \$59.00 per hour, up to 10 (ten) hours per week for students, as needed, for the 2024-2025 school year.

Q. 3000 Professional Staff - Consent Agenda

Subject	1. Appointment of Teacher
Meeting	Nov 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Megan Murphy to the position of Grade 3 Teacher at Aldrich, at Step 2 BA, \$60,125, prorated, effective January 2, 2025. (Rpl. M. Carroll- Retirement) *PENDING CRIMINAL HISTORY

Subject	2. Appointment of School Nurse
Meeting	Nov 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Joanne Ryder to the position of School Nurse at Aldrich, at Step 17 BA+15, \$88,075, prorated, effective December 18, 2024, or sooner but not sooner than December 1, 2024. (Rpl. B. Mastowski- Retirement) *PENDING CRIMINAL HISTORY

Subject	3. Appointment of BCBA
Meeting	Nov 13, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Amanda Bailey the position of Itinerant BCBA, at Step 1 MA, \$61,375, prorated, effective December 1, 2024 or sooner. (New Position) *PENDING CRIMINAL HISTORY

Subject **4. Resignation of School Social Worker**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jessica Bradley, Itinerant School Social Worker, effective January 3, 2025 or sooner.

Subject **5. Amend LOA for Teacher**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Rachel Mullooly, Grade 2 Teacher at Griebling (previously approved October 16, 2024):

LEAVE	FROM	TO
Maternity Leave	December 9, 2024	February 10, 2025
With Pay	(37 sick days)	
With Benefits		
Medical Leave	February 11, 2025	April 8, 2025
Without Pay	(8 weeks)	
With Benefits		
Family Leave	April 9, 2025	May 14, 2025
Without Pay	(4 weeks)	
With Benefits		

Subject **6. Amend LOA for School Psychologist**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended
Action

Amend the following leave of absence for Brianna Vandergrift, School Psychologist at Memorial School (previously approved September 25, 2024):

LEAVE	FROM	TO
Maternity Leave	November 18, 2024	December 4, 2024
With Pay	(11 sick days)	
With Benefits		
Medical Leave	December 5, 2024	January 31, 2025
Without Pay	(7 weeks)	
With Benefits		
Family Leave	February 1, 2025	May 2, 2025
Without Pay	(12 weeks)	
With Benefits		

Subject **7. Amend of LOA for Speech Pathologist**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Amend the following leave of absence extension for Miriam Weiss, Speech Pathologist at
Action Middle School North (previously approved September 25, 2024):

LEAVE	FROM	THROUGH
Ext. Maternity Leave	November 2, 2024	December 8, 2024
Without Pay		
Without Benefits		

Subject **8. Approval of LOA for School Counselor**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following leave of absence for Jessica Amato, School Counselor at Middle
Action School North:

LEAVE	FROM	TO
Maternity Leave	February 18, 2025	March 17, 2025
With Pay	(17 sick/ 3 personal days)	
With Benefits		
Medical Leave	March 18, 2025	May 20, 2025
Without Pay	(8 weeks)	
With Benefits		
Family Leave	May 21, 2025	June 30, 2025
Without Pay	(4 weeks)	
With Benefits		

Subject **9. Approval of LOA for School Social Worker**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Lindsay Lloyd, School Social Worker at Middle School South:

LEAVE	FROM	TO
Maternity Leave	May 5, 2025	May 23, 2025
With Pay	(15 sick days)	
With Benefits		
Medical Leave	May 26, 2025	June 30, 2025
Without Pay	(4 weeks)	
With Benefits		

Subject **10. Approval of LOA for Teacher**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Bill Hill, Physical Education Teacher at Middle School North:

LEAVE	FROM	THROUGH
Family Leave	January 27, 2025	February 21, 2025
Without Pay	(4 weeks)	
With Benefits		

Subject 11. Appointment of Substitute Limited Employment Contract

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Hannah Lukas to the position of Occupational Therapist at Land O'Pines, from January 21, 2025 through June 30, 2025, at a salary of \$47,900, prorated (Substitute Limited Employment Contract) (Rpl. C. Kane - LOA). *PENDING CRIMINAL HISTORY/CERTIFICATION

Subject 12. Appointment of Substitute Limited Employment Contract

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Brienne Sinks to the position of Grade 4 Teacher at Ardena, from January 2, 2025 through June 30, 2025, at a salary of \$47,900, prorated (Substitute Limited Employment Contract) (Rpl. M. Hoke - LOA). *PENDING CRIMINAL HISTORY/CERTIFICATION

Subject 13. Amend Substitute Limited Employment Contract

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the appointment of Cailey Maloney, to the position of Grade 2 Teacher at Griebing, from December 10, 2024 through May 14, 2025 at a salary of \$47,900,

prorated. (Substitute Limited Employment Contract) (Rpl. R. Mullooly - LOA) (Previously approved October 16, 2024). *PENDING CERTIFICATION

Subject **14. Approval of Increase of Time**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the increase of time for Renee Morris, Itinerant Registered Nurse, from 29 hours per week not to exceed 40 hours per week, from December 1, 2024 through December 31, 2024.

Subject **15. Appointment of Part-Time Registered Nurse**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kristen Spahn to the position of Part-Time Registered Nurse, effective November 18, 2024, or sooner, at \$39 per hour, not to exceed 29 hours per week. *PENDING CRIMINAL HISTORY

Subject **16. Approval of New Teacher Mentor(s)**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2024-2025 school year:

NAME	MENTOR/SCHOOL	PAYMENT
Samantha Adem	Kelly Straus/Ardena	\$300.00
Joshua Chanley	Desiree LoVoi/LOP	\$700.00

Subject **17. Approval of Substitute Teacher(s) \$130 Per Day**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$130 per day, as needed. *PENDING CRIMINAL HISTORY

Rob Clark*	Megan Murphy*
Marina Kaiafas*	Denise Holtz*
Judy Anello*	Rina Fattorusso*
Brianne Sinks*	

Subject 18. Amendment of Substitute Salary Upgrade(s)

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the salary(s) for the following Substitute Teacher(s) from \$115 per day to \$130 per day, effective November 1, 2024 (obtained teaching certificate):

Mary Schuld	
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Subject 19. Approval of Substitute Teacher(s) \$115 Per Day

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$115 per day, as needed. *PENDING CRIMINAL HISTORY/PENDING CERTIFICATION

Alexis Barrett*	Shannan Earnest*
Chelsea Berwick*	Cole Tierney*
Brie Callahan*	Magdalena Rybka*
Michelle Pascrell*	Carol Kirschenbaum*
Louis Cabezas*	Hannah Lukas*
Lia Braverman*	Bella Yohananov*
Catherine Vitullo*	Jessica Pace*

Subject **20. Approval of Internship(s)**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2024-2025 school year: *PENDING CRIMINAL HISTORY

NAME	TIME	SCHOOL
Jacqueline Ford*, Seton Hall University	January 22, 2025 - June 6, 2025, Internship	Michele Walsh, Memorial

Subject **21. Approval of High Intensity Tutoring Interventionists**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff members for the High Intensity Tutoring Interventionists at a rate in accordance with the grant. (High Intensity Tutoring Grant Funded)

File Attachments
[11.13.24 HIT Grant .pdf \(14 KB\)](#)

Subject **22. One-to-One Nursing Services**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Preferred Home Health Care and Nursing Services, Eatontown, NJ to provide nursing services for the 2024-2025 school year at the rate of \$62.00 per hour for LPN and \$72.00 per hour for a RN, on an as needed basis. (IDEA Grant Funded or General Fund)

Subject **23. Approval of Tuition Reimbursement**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2024-2025 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s).

File Attachments
[Tuition Reimbursement 11.13.24 - Sheet1 \(1\).pdf \(49 KB\)](#)

Subject **24. Public Agency Compliance Officer**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary to serve as the Public Agency Compliance Officer.

Subject **25. Authorization of Workshop Mileage and Registration**

Meeting Nov 13, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

File Attachments
[Copy of Workshop Spreadsheet Master List.pdf \(86 KB\)](#)

R. 4000 Support Staff - Consent Agenda

Subject **1. Resignation of Central Office Secretary**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Michele Portaro, Central Office Secretary, effective November 12, 2024.

Subject 2. Appointment of Central Office Secretary

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Appoint Jennifer Mele to the position of Central Office Secretary, Step 1, \$41,000, effective November 14, 2024 (Rpl. M. Portaro - Resignation).

Subject 3. Appointment of Paraprofessional(s) for Preschool

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Appoint the following individuals to the position of Paraprofessional for Preschool, at Step 1, \$29,400, prorated. *PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>SCHOOL</u>	<u>START DATE</u>
Magdalena Rybka*	Adelphia	11/18/2024
Melissa Trugden*	Adelphia	12/2/2024
Leana Andino*	Newbury	11/18/2024

Subject 4. Resignation of Paraprofessional

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Mary Schiller, Paraprofessional for Preschool at Adelphia, effective November 7, 2024.

Subject 5. Resignation of Paraprofessional

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Nancy Mindo, Paraprofessional for Preschool at Adelphia, effective November 7, 2024.

Subject 6. Appointment of Paraprofessional(s) for Special Education

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Appoint the following individuals to the position of Paraprofessional for Special Education, at Step 1, \$29,400, prorated. *PENDING CRIMINAL HISTORY

NAME	SCHOOL	START DATE
Courtney Healy*	Griebing	11/11/2024
Kim Escalona*	LOP	11/18/2024

Subject 7. Approval of Substitute School Secretary(s)/Office Assistant(s)

Meeting Nov 13, 2024 - Regular Meeting
Category R. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the following to the position of Substitute School Secretary(s)/Office Assistant(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. *PENDING CRIMINAL HISTORY

Alexis Barrett*	Shannan Earnest*
Jessica Grinnell*	Linda Policarpio*

Carol Kirschenbaum*	Catherine Vitullo*
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Subject 8. Approval of Substitute Paraprofessional(s)

Meeting Nov 13, 2024 - Regular Meeting
 Category R. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the following to the position of Substitute Paraprofessional(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. *PENDING CRIMINAL HISTORY

JoAnne Liverani*	Tracie Cerillo
Alexis Barrett*	Shannan Earnest*
Keann Fattorusso*	Magdalena Rybka*
Irum Alam*	Grace Harrivan*
Jamie Cavallino*	Kim Escalona*
Leana Andino*	Toni Ann Meyer
Jessica Garcia*	Carol Kirschenbaum*
Gabriella Pellecchia*	Catherine Vitullo*

Subject 9. Appointment of Substitute Cafeteria Aides

Meeting Nov 13, 2024 - Regular Meeting
 Category R. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Appoint the following Substitute Cafeteria Aides at a rate of \$15.50/hr for the 2024-2025 school year: PENDING CRIMINAL HISTORY

Pamela Alton	Judith Delgado	Meagan Landon
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Subject 10. Appointment of Cafeteria Aides

Meeting Nov 13, 2024 - Regular Meeting
 Category R. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)

Recommended
Action

Appoint the following Cafeteria Aides for the 2024-2025 school year: PENDING
CRIMINAL HISTORY

Name	Location	Hours/Rate
Barbara Saccomagno	Ardena School	2.5 / \$15.50

Subject **11. Rescind Appointment of Grounds Personnel**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Rescind the appointment of Robert Patetta from the position Fulltime Grounds Personnel
Action for the 2024-2025 school year at step 1, \$35, 250. (previously approved 10/16/24)

Subject **12. Rescind Appointment of Maintenance Personnel**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Rescind the appointment of Robert Desiderio from the position Fulltime Maintenance
Action Personnel
for the 2024-2025 school year at step 1, \$44,600. (previously approved 10/16/24)

Subject **13. Approval of LOA for Custodian**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following leave of absence for Ramazon Simsir, Custodian at Middle School
Action North:

LEAVE	FROM	THROUGH
Ext. Medical Leave	November 1, 2024	December 31, 2024
Without Pay		
With Benefits		

Subject **14. Appointment of Hourly Buildings & Grounds Personnel**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Hourly Buildings & Grounds Personnel for the 2024-2025 school year at an hourly rate of \$16.49/hr. PENDING CRIMINAL HISTORY

Maner Raymond	Vincent Molinaro
Ismail Gocmen	

Subject **15. Approve Mechanic Intern**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Vittoria Puglise to the position of Mechanic Intern, in cooperation with the Monmouth County Vocational School District Work-Based Structures Learning Program, at a rate of \$15.13 per hour, for the 2024-2025 school year, PENDING CRIMINAL HISTORY.

Subject **16. Approve Bus Aides**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Bus Aides for the 2024-2025 school year on Step 1 of the Bus Aide Salary Guide at a rate of \$15.77 per hour, PENDING CRIMINAL HISTORY.

Antoinette Crispino-Gusk	Samuel Thacke
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Subject **17. Approve Transfer of Bus Aide**

Meeting Nov 13, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type	Action (Consent)
Recommended Action	Approve the transfer of Lizmaylin De Olarte Cordova, Bus Aide, to the position of Bus Driver with the Transportation Department at Step 1 of the Bus Driver Salary Guide at a rate of \$25.16 per hour, PENDING CDL LICENSE.

S. 5000 Pupils - Consent Agenda

Subject	1. Affirm HIB Report
Meeting	Nov 13, 2024 - Regular Meeting
Category	S. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the October 16, 2024 Board Meeting.

Subject	2. Tuition Student - Borough of Freehold Public Schools
Meeting	Nov 13, 2024 - Regular Meeting
Category	S. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Accept tuition from Borough of Freehold Public Schools for a 4th grade special education student to attend our ID Program at Memorial Elementary School for the remainder of the 2024-2025 school year effective October 28, 2024, at a tuition cost of \$43,014.00 (prorated), \$238.97 per diem plus an applicable costs.

T. 6000 Finances - Consent Agenda

Subject	1. Bills and Claims Submitted by Board Secretary
Meeting	Nov 13, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the payment of all bills and claims as shown for the periods October 1, 2024 to October 31, 2024 and October 16, 2024 to October 31, 2024 have been certified by the Board Secretary and filed in the Board Office.
	Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2024 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or

portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments

[Bills and Claims 10-16-24 to 10-31-24.pdf \(638 KB\)](#)

[Bills and Claims 10-1-24 to 10-31-24.pdf \(107 KB\)](#)

Subject	2. 2024-2025 Comprehensive Maintenance Plan
Meeting	Nov 13, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the 2024-2025 Comprehensive Maintenance Plan, M-1 Report, and Indicator 7.6 Checklist

File Attachments

[ADELPHIA Health and Safety Evaluation 24-25 FINAL.pdf \(523 KB\)](#)

[ALDRICH Health and Safety Evaluation 24-25 FINAL.pdf \(1,015 KB\)](#)

[ARDENA Health and Safety Evaluation 24-25 FINAL.pdf \(1,140 KB\)](#)

[GREENVILLE Health and Safety Evaluation 24-25 FINAL.pdf \(971 KB\)](#)

[GRIEBLING Health and Safety Evaluation 24-25 FINAL.pdf \(922 KB\)](#)

[LOP Health and Safety Evaluation 24-25 FINAL.pdf \(898 KB\)](#)

[MEMORIAL Health and Safety Evaluation 24-25 FINAL.pdf \(687 KB\)](#)

[MSN Health and Safety Evaluation 24-25 FINAL.pdf \(1,152 KB\)](#)

[MSS Health and Safety Evaluation 24-25 FINAL.pdf \(1,055 KB\)](#)

[NEWBURY Health and Safety Evaluation 24-25 FINAL.pdf \(997 KB\)](#)

[RAMTOWN Health and Safety Evaluation 24-25 FINAL.pdf \(1,071 KB\)](#)

[TAUNTON Health and Safety Evaluation 24-25 FINAL.pdf \(1,030 KB\)](#)

[M 1.pdf \(222 KB\)](#)

[CMP.pdf \(533 KB\)](#)

Subject	3. September 2024 Board Secretary and Treasurer Report
Meeting	Nov 13, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	I, Ronald Sanasac, School Business Administrator, Board Secretary certifies that as of September 31, 2024 no line item has been overextended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

File Attachments

[TREASURER REPORT Sept 2024.xlsx \(558 KB\)](#)

[BSR Sept 2024.pdf \(82 KB\)](#)

Subject **4. Mandatory Tri-Annual Water Sampling**

Meeting Nov 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve Proposal #24-455756 for water sampling of 13 school buildings from Partner
Action Assessment Corporation, 611 Industrial Way West, Eatontown, NJ 07724 at a total cost
of \$16,725.00

Buildings:
Adelphia
Aldrich
Ardena
Greenville
Griebling
Land O' Pines
Memorial
Middle School North
Middle School South
Newbury
Ramtown
Southard
Taunton

File Attachments
[Partners 24-455756 Howell BOE LIDW Porposal 2024.pdf \(1,352 KB\)](#)

Subject **5. Personnel Recruiting Software**

Meeting Nov 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the purchase of Leadline Recruiting Software at an annual cost of \$7,200.00.
Action

Subject **6. Approval of Depository**

Meeting Nov 13, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Designate the following depository for Board of Education Funds for the 2024-2025 school year:
ACCOUNT BANK SIGNATORY
Flexible Spending Account TD Bank Bank Board Secretary and Assistant Business Administrator
Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

Subject 7. Grounds Department - Trailer Purchase

Meeting Nov 13, 2024 - Regular Meeting
Category T. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve Quote #1-A to purchase a 2025 Homesteader 714 Challenger Series, 7 X 14 Round Nose Enclosed Trailer with Ramp - Gray, from Middletown Trailer Supply, 550 Route 36 East, Belford, NJ 07718, at a total cost of \$7,290.00

File Attachments
[Middletown Trailer Supply Quote 1-A.pdf \(36 KB\)](#)

Subject 8. Grounds Department - Trailer Purchase

Meeting Nov 13, 2024 - Regular Meeting
Category T. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve Quote #1 to purchase a 2024, Seven Ton Sixteen Foot Tilt Trailer from Middletown Trailer Supply, 550 Route 36 East, Belford, NJ 07718 at a total cost of \$8,690.00

File Attachments
[Middletown Trailer Supply Quote #1.pdf \(35 KB\)](#)

Subject 10. Pupil Transportation Contract

Meeting Nov 13, 2024 - Regular Meeting
Category T. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Award Bid Q05-25T for the Inter-Scholastic Winter Sports Activity Trips 2024-2025 to the following lowest qualified bidders for the routes indicated on the summary of the bid, with a cost of \$9,090 to Irvin Raphael, \$5,935 to Hartnett, and \$2,360 to Garas, for a total cost of \$17,385.

File Attachments
[Howell Sports 2024-2025.xlsx \(46 KB\)](#)

Subject 9. Well Monitoring Project

Meeting Nov 13, 2024 - Regular Meeting
Category T. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve Project # 21120.01 to monitor well closure, perform regulatory filing and response action and permit management to VHB, 1805 Atlantic Avenue, Manasquan, NJ 08736 at a cost of \$6,750.00.

File Attachments
[VHB - Proposal Project #21120.01.pdf \(615 KB\)](#)

U. 7000 Property - Consent Agenda

V. 8000 Operations - Consent Agenda

Subject 1. School Bus Emergency Evacuation Drill Reports

Meeting Nov 13, 2024 - Regular Meeting
Category V. 8000 Operations - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept School Bus Emergency Evacuation Drill Reports submitted by the Transportation Department.

File Attachments
[2024 BUS EVACUATION REPORTS.pdf \(1,034 KB\)](#)

Subject	2. FY25 Preschool Enrollment
Meeting	Nov 13, 2024 - Regular Meeting
Category	V. 8000 Operations - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the submission of the FY25 projected Preschool Enrollment of 1048 total students.

W. 9000 Community - Consent Agenda

X. New Business: Non-Consent Agenda Items

Subject	1. New Business: Non-Consent Agenda Items
Meeting	Nov 13, 2024 - Regular Meeting
Category	X. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

Y. New Business: Addenda to the Agenda

Z. Comments from the Public

Subject	1. Public Comments
Meeting	Nov 13, 2024 - Regular Meeting
Category	Z. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject	2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website https://www.howell.k12.nj.us for instructions and details prior to the meeting date.
Meeting	Nov 13, 2024 - Regular Meeting
Category	Z. Comments from the Public
Access	Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

AA. Closing Items

Subject	1. Adjournment
Meeting	Nov 13, 2024 - Regular Meeting
Category	AA. Closing Items
Access	Public
Type	Action
Recommended Action	Motion to Adjourn

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary