



## Wednesday, March 15, 2023 Regular Meeting

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note this Board Meeting is recorded for future possible airing on the district and other media venues.**

### **A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, March 15, 2023, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

- Mr. Albert Miller, Board President
- Mrs. Cristy Mangano, Board Vice President
- Mrs. Alexandria Langenberger, Board Member
- Dr. Stephen Levine, Board Member
- Dr. Denise Lowe, Board Member
- Mrs. MaryRose Malley, Board Member
- Mr. Joseph Mauer, Board Member
- Mrs. Jennifer Okerson, Board Member
- Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. District Goals</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	A. Call to Order

Access Public

Type Procedural

### District Goals 22 -23

#### Learner Success:

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

#### District Culture & Climate:

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

#### Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

#### Technology:

Transform educational settings through the use of technology to foster progressive learning environments.

**Subject** 3. Board Goals

Meeting Mar 15, 2023 - Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

## Howell Township Board of Education Strategic Plan Aligned Goals

### Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

### Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

### Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

### Boardsmanship

Enhance governance through procedures that sustain trust between board members.

### Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

**Subject**                    **4. Statement to the Public**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**                    **5. Roll Call**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **6. Salute to Flag**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **7. Statement of Mission and Vision Statement**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Subject**                    **8. Announcement by President**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 8, 2023.

**Subject 9. Recognitions**

Meeting Mar 15, 2023 - Regular Meeting

Category A. Call to Order

Access Public

Type Recognition

- 1. Middle School North and Middle School South Wrestling Champions
- 2. Howell Optimist Club Oratorical and Essay Winners

**B. Executive Session**

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**Subject 1. Enter into Executive Session**

Meeting Mar 15, 2023 - Regular Meeting

Category B. Executive Session

Access Public

Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. HIB
- 2. HIB Appeal
- 3. Shared Service Negotiation
- 4. Personnel

**Subject 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Mar 15, 2023 - Regular Meeting

Category B. Executive Session

Access Public

Type Information

**C. Minutes and Correspondence**

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**Subject 1. Minutes**

Meeting Mar 15, 2023 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the February 8, 2023 Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Feb 8, 2023 - Regular Meeting

**Subject 2. Minutes**

Meeting Mar 15, 2023 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the March 7, 2023 Special Board Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Mar 7, 2023 - Special Board of Education Meeting

**Subject 3. Correspondence**

Meeting Mar 15, 2023 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **D. Comments**

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**Subject 1. Board President's Comments**

Meeting Mar 15, 2023 - Regular Meeting

Category D. Comments

Access Public

Type Information

## **E. Reports**

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**Subject 1. Superintendent's and Board Secretary's Reports**

Meeting	Mar 15, 2023 - Regular Meeting
Category	E. Reports
Access	Public
Type	Reports

#### Superintendent's Report

1. Read Across America
2. STAR Autism Update
3. Black History Month
4. Progress Towards District Goals
5. Update
6. Suspensions

#### Administrative File Attachments

[22-23 Progress Towards District Goals .pdf \(3,107 KB\)](#)

## F. Comments from Public

### Subject 1. Public Comment Statement

Meeting	Mar 15, 2023 - Regular Meeting
Category	F. Comments from Public
Access	Public
Type	Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. If you fail to submit your full name and / or address for the record, you will not be invited to the podium to address the board. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official time keeper. Please note, some time during our second Public comment section, will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

### Subject 2. Public Comments

Meeting	Mar 15, 2023 - Regular Meeting
Category	F. Comments from Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **G. Committee Updates and Liaison Reports**

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**Subject** 1. Updates and Reports

Meeting Mar 15, 2023 - Regular Meeting

Category G. Committee Updates and Liaison Reports

Access Public

Type Discussion, Information

### File Attachments

[Education Committee Meeting DRAFT Minutes 2-13-2023.pdf \(102 KB\)](#)

[3-1-23 Finance Minutes.pdf \(22 KB\)](#)

[Draft Policy Meeting Minutes 3-7-23 \(002\).pdf \(90 KB\)](#)

[March 7, 2023 - Operations Committee Meeting Minutes.docx \(37 KB\)](#)

## **H. Unfinished Business**

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**Subject** 1. Unfinished Business

Meeting Mar 15, 2023 - Regular Meeting

Category H. Unfinished Business

Access Public

Type Discussion

## **I. Discussion Items**

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**Subject** 1. Discussion Items May Result In Board Action

Meeting Mar 15, 2023 - Regular Meeting

Category I. Discussion Items

Access Public

Type Discussion

1. Student Cell Phone Use
2. Remote Participation Committee Meetings
3. Public Advisory Opinion-A12-22

### Executive File Attachments

[Public Advisory Opinion.pdf \(179 KB\)](#)

## J. New Business - Consent Agenda

<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	J. New Business - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

## K. Enrollment

<b>Subject</b>	<b>1. Enrollment December, January and February</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	K. Enrollment
Access	Public
Type	Action (Consent)
Recommended Action	Enrollment December 2022, January 2023 and February 2023

### File Attachments

[December 2022 Enrollment.pdf \(19 KB\)](#)

[January 2023 Enrollment.pdf \(19 KB\)](#)

[February 2023 Enrollment.pdf \(19 KB\)](#)

## L. 0000 Bylaws-Consent Agenda

## M. 2000 Programs - Consent Agenda

<b>Subject</b>	<b>1. First Read Policy 2423</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	M. 2000 Programs - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read of Policy 2423 - Bilingual and ESL Education
Goals	<a href="#">Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</a>

### File Attachments

[Policy 2423.pdf \(169 KB\)](#)



**Subject**                    **2. First Read Regulation 2423**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                    M. 2000 Programs - Consent Agenda

Access                      Public

Type                         Action, Action (Consent)

Recommended Action    Approve First Read of Regulation 2423 Bilingual and ESL Education

Goals                        [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

File Attachments

[Regulation 2423.pdf \(228 KB\)](#)**N. 3000 Professional Staff - Consent Agenda****Subject**                    **1. Appointment of Teacher(s)**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended Action    Appoint the following Preschool Teachers for the 2023-2024 school year to be funded by PEA and/or General Fund. \*PENDING CRIMINAL HISTORY

<u>Name</u>	<u>School</u>	<u>Salary</u>
Brianna Platt*	Land O'Pines	BA Step 1, \$57,800
Stephanie Safar*	Griebling	BA Step 2, \$58,050

**Subject**                    **2. Rescind Appointment**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                    N. 3000 Professional Staff - Consent Agenda

Access                      Public

Type                         Action (Consent)

Recommended Action    Rescind the appointment of Morgan Hoopengardner from the position of Occupational Therapist at Griebling School, effective February 27, 2023 through May 15, 2023, at a salary of \$45,440.00, prorated. (Previously approved February 8, 2023)

**Subject**                    **3. Resignation of Itinerant Registered Nurse**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Monica Marrone, Itinerant Registered Nurse, effective February 15, 2023.

**Subject 4. Resignation of Itinerant Registered Nurse**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Melissa Fornatale, Itinerant Registered Nurse, effective January 27, 2023.

**Subject 5. Appointment of Itinerant Registered Nurse**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Marcy Seidman to the position of Itinerant Registered Nurse for the 2023-2024 school year at \$39.00 per hour. \*PENDING CRIMINAL HISTORY

**Subject 6. Amendment of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Brian Staub, Health and Physical Education Teacher at Middle School South (previously approved February 8, 2023):

LEAVE	FROM	THROUGH
Family Leave	April 24, 2023	May 19, 2023
Without Pay	(4 weeks)	
With Benefits		

**Subject 7. Approval of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting  
 Category N. 3000 Professional Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)

Recommended Action Approve the following leave of absence for Moira Adams, Science Teacher at Middle School North:

LEAVE	FROM	THROUGH
Medical Leave	February 13, 2023	June 30, 2023
Without Pay	(5 Weeks As Needed)	
With Benefits		

**Subject 8. Approval of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting  
 Category N. 3000 Professional Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)

Recommended Action Approve the following leave of absence for Jamie Grieco, Special Education Teacher at Griebling School:

LEAVE	FROM	THROUGH
Maternity Leave	May 30, 2023	June 30, 2023
With Pay	(18 Sick Days)	
With Benefits		

**Subject 9. Approval of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting  
 Category N. 3000 Professional Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)

Recommended Action Approve the following leave of absence for Beth Gallagher, Grade 5 Teacher at Ramtown School:

LEAVE	FROM	THROUGH
Family Leave	March 13, 2023	June 30, 2023
Without Pay	(8 weeks as needed)	
With Benefits		

**Subject 10. Approval of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting  
 Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Lauren Stonack, Preschool Teacher at Land O'Pines School:

LEAVE	FROM	THROUGH
Maternity Leave	May 8, 2023	June 30, 2023
With Pay	(33 Sick Days)	
With Benefits		

**Subject 11. Approval of LOA for Teacher**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Megan Farr, Math Teacher at Middle School South:

LEAVE	FROM	THROUGH
Maternity Leave	April 20, 2023	June 2, 2023
With Pay	(31 Sick Days)	
With Benefits		
Family Leave	June 5, 2023	June 30, 2023
Without Pay	(3 Weeks)	
With Benefits		

**Subject 12. Appointment of Substitute Limited Employment Contract**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Cassondra Runko, to the position of Math Teacher at Middle School South, effective April 20, 2023 through June 30, 2023, at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. M. Farr - LOA). \*PENDING CERTIFICATION

**Subject 13. Appointment of Substitute Limited Employment Contract**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type	Action (Consent)
Recommended Action	Appoint Emily Tiernan, to the position of Grade 4 Teacher at Ardena School, effective April 17, 2023 through June 30, 2023, at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. K. Giameo - LOA).
<b>Subject</b>	<b>14. Appointment of Substitute Limited Employment Contract</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	N. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Johanna Gudaitis, to the position of Health and Physical Education Teacher at Adelphia and Ardena Schools, effective March 20, 2023 through June 30, 2023, at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. T. Jindal - LOA).

<b>Subject</b>	<b>15. Approval of Extended School Year Program</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	N. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve the following to work the Extended School Year Program, Faculty meeting June 29, 2023; July 5, 6, 7, 2023 (Wed-Fri) July 10-August 3, 2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). *Pending Criminal History

<b>Aut/ERI-MD/IIP/LLD/KLLD/PSD3:1 PSD/Social Skills/ELA/Math 4 days/week \$3,600.00 2 days/week #1,800.00</b>	
Ann Harvey	Melissa Bernal
Kathleen DePasquale	Michelle Clays
David Gilbert	Nikki Gordano
Alyssa Baran	Melanie Rodberg
Jennifer East	Deanna Morris
Christian Stacey*	Christopher Clarity*
Christopher Marzazella*	Kathleen Fitzpatrick
Sophia Bedore*	
<b>Physical Education/Art and Music Teachers 4 days/week-\$3,600.00</b>	
Daniel Grieco	
<b>Speech Therapist/Occupational Therapist-\$4,133.00</b>	
Megan Rogers	Jennifer Laub
Alyssa Jinks	Courtney Rubino
Sarah Miller*	Karen Sclafani

<b>School Nurse - \$180.00 per day</b>	
Michelle Lynn	Alyssa Bitsko
Kaitlyn Galvin	
<b>Social Worker/Psychologist/School Counselor-\$3,600.00</b>	
Michele Stigliano	
Jacqui Levine	

**Subject 16. Appointment of ESY Lead Teacher**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Ilona Chasar, Vice Principal, at Griebing School, to the position of ESY Lead Teacher (Site Supervisor) for the 2023 Extended School Year Program (June 29, 2023 through August 11, 2023) at a salary of \$5,200.00. \*ESSER III: Evidence Based Summer Learning and Enrichment funded

**Subject 17. Approval of Substitute Teacher(s) \$97 Per Day**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$97 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Joyce Scarano*
Kathleen Ruocco*

**Subject 18. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY

Johanna Gudaitis*	Brianna Platt*
Stephanie Safar*	Kayla Hill*
John Galanakis*	Kathleen Lynch*
Dale Russo*	

**Subject 19. Approval of Effective School Solutions**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Effective School Solutions, LLC, New Providence, NJ, to provide intensive therapeutic services for the 2023-2024 school year in the amount of \$272,860.00.

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)  
[Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

**Subject 20. Appointment of New Teacher Mentor(s)**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2022-2023 school year:

<u>NAME</u>	<u>MENTOR/SCHOOL</u>	<u>PAYMENT</u>
Johanna Gudaitis	Dianne Senkeleski/Adelphia	\$225.00

**Subject 21. Second Read of Regulation 3270 - Lesson Plans**

Meeting Mar 15, 2023 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Read of Regulation 3270 - Lesson Plans

File Attachments

[Regulation 3270 - Lesson Plans and Plan Books 2nd Read.pdf \(96 KB\)](#)

<b>Subject</b>	<b>22. Second Read Policy 3270</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	N. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve Second Read of Policy 3270 - Professional Responsibilities
Goals	<a href="#">Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</a>

File Attachments  
[Policy 3270 - Professional Responsibilities 2nd Read.pdf \(86 KB\)](#)

<b>Subject</b>	<b>23. Authorization of Workshop Mileage and Registration</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	N. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.
Goals	<a href="#">To attract, motivate, retain and invigorate talent teams to influence a community of learners.</a> <a href="#">Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</a>

File Attachments  
[Workshops March 15, 2023.pdf \(27 KB\)](#)

## **O. 4000 Support Staff - Consent Agenda**

<b>Subject</b>	<b>1. Retirement of School Secretary</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Lynda Albanese, School Secretary at Ardena School, effective September 1, 2023.



<b>Subject</b>	<b>2. Retirement of Paraprofessional</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Rosalie Gonzalez, Paraprofessional for Special Education at Aldrich School, effective October 1, 2023.

<b>Subject</b>	<b>3. Approval of Support Staff Transfer(s)</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the attached support staff transfers for the 2023-2024 School year:

File Attachments  
[23-24 Support Staff Transfers.pdf \(65 KB\)](#)

<b>Subject</b>	<b>4. Rescind Appointment</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Rescind the appointment of Tammy Giangrande from the position of Paraprofessional for the Preschool Program at Land O'Pines School, effective February 9, 2023 through June 30, 2023, at a salary of \$27,900, prorated. (Previously approved February 8, 2023)

<b>Subject</b>	<b>5. Appointment of Paraprofessional(s)</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint the following individual(s) to the position of Paraprofessionals for Preschool at Step 1, \$27,900, prorated, to be funded by PEA and/or General Fund *PENDING CRIMINAL HISTORY

NAME	SCHOOL
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Kaitlin Stroud*	Land O'Pines

**Subject**                      **6. Appointment of Paraprofessional(s)**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                      O. 4000 Support Staff - Consent Agenda

Access                      Public

Type                      Action (Consent)

Recommended Action      Appoint the following to the position of Paraprofessional(s) for Special Education at Step 1, \$27,900, prorated.

<b>NAME</b>	<b>SCHOOL</b>	<b>EFFECTIVE</b>
Michelle O'Driscoll	Itinerant	4/1/2023 -6/30/2023

**Subject**                      **7. Approval of Support Staff Transfer(s)**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                      O. 4000 Support Staff - Consent Agenda

Access                      Public

Type                      Action (Consent)

Recommended Action      Approve the attached list of support staff transfers:

File Attachments  
[Dale transfer.pdf \(70 KB\)](#)

**Subject**                      **8. Approval of Extended School Year Program Paraprofessionals**

Meeting                      Mar 15, 2023 - Regular Meeting

Category                      O. 4000 Support Staff - Consent Agenda

Access                      Public

Type                      Action, Action (Consent)

Recommended Action      Approve the following paraprofessionals to work the Extended School Year Program, Faculty meeting June 29, 2023; July 5, 6, 7, 2023 (Wed-Fri) July 10-August 3, 2023 (Mon-Thurs) and August 7-11, 2023 (Mon-Fri) \$15.05 per hour (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). \*Pending Criminal History

Goals                      [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

Gina Stefanelli	Rachel Singh
Jennifer Wojenski	Donna Glennon

Charlotte Vandergoot	Laura Bertsch
Laura Bertsch	Jill Brandt
Allison Griggs	Angel Russomano
Heather Vrabel*	Susan Bitsko*
Catherine Henderson	Emily Stevens

**Subject 9. Approval of Substitute Teacher Assistant(s)**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher Assistant(s) for the 2022-2023 school year at the rate of \$14.13 per hour, as needed: \*PENDING CRIMINAL HISTORY

Alisa Benick*	Mary Dale*
Anita Bauta*	Emily Stevens*
Meghan Sutphen	Kaitlin Stroud*

**Subject 10. Rescind Appointment- Bus Driver**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Rescind the appointment of Jennifer Griggs from the position of Bus Driver for the 2022-2023 school year at Step 1, \$24.26 per hour (Previously approved February 8, 2023).

**Subject 11. Appointment of Bus Driver**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Christopher Fiorito to the position of Bus Driver for the 2022-2023 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$24.26 per hour effective March 16, 2023.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)**Subject 12. Appointment of Substitute Bus Driver**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Dorothy Barr-Bulick to the position of Substitute Bus Driver for the 2022-2023 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$24.26 per hour effective April 3, 2023.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

**Subject 13. Extended LOA for Bus Aide**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following extended leave of absence for Diane Grisanti, Bus Aide:

LEAVE	FROM	THROUGH
Medical Leave	February 1, 2023	June 22, 2023

**Subject 14. Resignation of Custodian**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Sherene Olden, Fulltime Custodian at Middle School North, effective March 10, 2023.

**Subject 15. Appointment of Custodian**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kevin Streicher to the position of Full-Time Custodian, at Step 1, \$29,215, prorated, effective March 16, 2023.

**Subject 16. Appointment of Custodian**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint David Sabino to the position of Full-Time Custodian at Middle School South, at Step 1, \$29,215, prorated. PENDING CRIMINAL HISTORY REVIEW

**Subject 17. Approval of Transfer of Hourly Custodian**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of La'Meek Reeves, Hourly Buildings & Grounds Personnel, to the position of Fulltime Custodian at Newbury School at Step 1, \$29,215, prorated, effective March 16, 2023.

**Subject 18. Appointment of Hourly Buildings & Grounds Personnel**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint David Staskowski to the position of Hourly Buildings & Grounds Personnel for the 2022-2023 school year at an hourly rate of \$15.47/hr, effective February 13, 2022.

**Subject 19. Approval of LOA for Custodian**

Meeting Mar 15, 2023 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for John Vogt, Custodian at Land O'Pines School:

LEAVE	FROM	THROUGH
Medical Leave	February 20, 2023	April 15, 2023
Without Pay		
With Benefits		

**Subject 20. Approval of Black Seal Stipend**

Meeting Mar 15, 2023 - Regular Meeting  
 Category O. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Approve John Carroll to receive a Black Seal License stipend of \$200.00 for the 2022-2023 school year, effective February 16, 2023, prorated.

**Subject 21. Approval of LOA for Custodian**

Meeting Mar 15, 2023 - Regular Meeting  
 Category O. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Approve the following leave of absence for Susan Cunard, Fulltime Custodian at Taunton School:

LEAVE	FROM	THROUGH
Medical Leave	April 12, 2023	June 30, 2023
With Pay		
With Benefits		
Medical Leave	July 1, 2023	July 31, 2023
Without Pay		
With Benefits		

**P. 5000 Pupils - Consent Agenda**

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**Subject 1. Affirm HIB Report**

Meeting Mar 15, 2023 - Regular Meeting  
 Category P. 5000 Pupils - Consent Agenda  
 Access Public  
 Type Action, Action (Consent)  
 Recommended Action Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the March 7, 2023 Board Meeting.

**Subject 2. Tuition Student - Borough of Freehold Public Schools**

Meeting Mar 15, 2023 - Regular Meeting  
 Category P. 5000 Pupils - Consent Agenda  
 Access Public

Type Action, Action (Consent)

Recommended Action Accept tuition from Borough of Freehold Public Schools for a 7th grade special education student to attend our Change Program (BD) at Middle School South for the remainder of the 2022-2023 school year effective February 16, 2023, at a tuition cost of \$48,408.00 (prorated), \$268.93 per diem.

**Subject 3. Second Reading Policy 5200**

Meeting Mar 15, 2023 - Regular Meeting

Category P. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Read of Policy 5200 - Attendance

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

File Attachments

[Policy 5200 - Attendance 2nd Read.pdf \(144 KB\)](#)

**Subject 4. Second Reading Regulation 5200 - Attendance**

Meeting Mar 15, 2023 - Regular Meeting

Category P. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Reading of Regulation 5200 - Attendance

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

File Attachments

[Regulation 5200 - Attendance 2nd Read.pdf \(240 KB\)](#)

**Subject 5. Second Reading Policy 5512**

Meeting Mar 15, 2023 - Regular Meeting

Category P. 5000 Pupils - Consent Agenda

Access Public

Type	Action, Action (Consent)
Recommended Action	Approve Second Read of Policy 5512 - Harassment, Intimidation, or Bullying
Goals	<p>Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.</p> <p>Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</p>

## File Attachments

[Policy 5512 - Harassment, Intimidation, or Bullying 2nd Read.pdf \(275 KB\)](#)

<b>Subject</b>	<b>6. First Read of Policy 5330.04</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Policy 5330.04 - Administering an Opioid Antidote
Goals	<p>Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.</p> <p>Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</p>

## File Attachments

[Policy5330.04.pdf \(108 KB\)](#)

<b>Subject</b>	<b>7. First Read Regulation 5330.04</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Regulation 5330.04 - Administering an Opioid Antidote
Goals	<p>Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.</p> <p>Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</p>

## File Attachments

[Regulation 5330.04.pdf \(126 KB\)](#)

<b>Subject</b>	<b>8. First Read of Policy 5513</b>
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Meeting	Mar 15, 2023 - Regular Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read of Policy 5513 - Care of School Property
Goals	<a href="#">Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.</a>

File Attachments  
[Policy 5513.pdf \(41 KB\)](#)

### **Subject 9. First Read Regulation 5513**

Meeting	Mar 15, 2023 - Regular Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Regulation 5513 - Care of School Property

File Attachments  
[Regulation 5513.pdf \(119 KB\)](#)

## **Q. 6000 Finances - Consent Agenda**

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### **Subject 1. Bills and Claims Submitted by Board Secretary**

Meeting	Mar 15, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the payment of all bills and claims as shown for the periods February 1, 2023 to February 15, 2023, February 16, 2023 to February 28, 2023 and March 1, 2023 to March 15, 2023 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of September 14, 2022 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments  
[Bills and Claims 2-1-23 to 2-15-23.pdf \(659 KB\)](#)  
[Bills and Claims 2-16-23 to 2-28-23.pdf \(362 KB\)](#)

[Bills and Claims 3-1-23 to 3-15-23.pdf \(513 KB\)](#)

**Subject 2. Submission 2023 IDEA Amendment**

Meeting Mar 15, 2023 - Regular Meeting  
 Category Q. 6000 Finances - Consent Agenda  
 Access Public  
 Type Action, Action (Consent)  
 Recommended Action Approve the submission of the amended 2023 School Year Individuals with Disabilities Education Act (IDEA) amended to include the carryover from the 2022 School Year for a 2023 School Year allocation amount of:

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

Basic	\$1,209,421.00
Basic Nonpublic	1,353.00
Preschool	\$ 150,819.00
Preschool Nonpublic	0.00

**Subject 3. Tentative Base Budget**

Meeting Mar 15, 2023 - Regular Meeting  
 Category Q. 6000 Finances - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Approve the submission of the 2023-2024 Tentative School Budget to the Monmouth County Executive Superintendent of Schools as recommended by the Finance Committee at the March 8, 2023 Finance Committee Meeting.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

**1. Approval of Tentative Base Budget**

**BE IT RESOLVED** that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Total</b>
2023-2024 Total Expenditure	\$126,978,413	\$6,802,155	\$62,342	\$133,842,911
Less: Anticipated Revenues	\$42,647,442	\$6,802,155	\$0	\$49,449,597
Taxes to be Raised	\$84,330,972	\$0	\$62,342	\$84,393,314

**2. Authorize Advertisement**

Authorize Board Secretary to advertise tentative budget pursuant to NJSA-18A:7F. in the paper of record with the form required by the State Department of Education

**3. Authorize Public Hearing**

Authorize Board Secretary to schedule a Public Hearing to be held at the Administration Building, 4567 Route 9, Howell, New Jersey on Wednesday, May 3, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

**4. Adjustment of Health Care Costs**

BE IT RESOLVED that the Howell Township Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$1,565,943. The additional funds will be used to pay for the additional increases in health benefit premiums.

**4. Capital Reserve Withdrawal-Other Capital Projects**

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve-Other Capital Projects in the amount of \$10,000,000 which represents expenditures for construction projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the NJ Learning Standards.

**5. Maintenance Reserve Withdrawal**

BE IT RESOLVED, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$1,946,484 withdrawal from the Maintenance Reserve Account for utilization of required maintenance activities as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**6. Travel and Related Expense Reimbursements**

**WHEREAS**, the Howell Township Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as defined in NJAC 6A:23A-1.2, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, the maximum travel amount in the current school year is \$100,000. The amount expended through February 2023 is \$23,963.64; and

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 et seq., to a maximum expenditure of \$100,000 for all staff and board members for the 2022-2023 school year.

**The numbers are the tentative budget numbers and are subject to change.**

<b>Subject</b>	<b>4. SDA Emergent &amp; Capital Maintenance Needs Funding</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept the Schools Development Authority Emergent and Capital Maintenance Needs Funding in the amount of \$249,067.

**Subject**                    **5. PEA Startup Funding**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action    Accept the Preschool Expansion Aid Startup Funding for SY 22-23 in the amount of \$146,818.

**Subject**                    **6. Award Quote for Employee Assistance Program**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action    Award Quote #1-23 Employee Assistance Program for the period of April 1, 2023 through March 31, 2024 to Preferred Behavioral Health Group, Lakewood, NJ, in the annual amount of \$3,500.00 with a \$120.00 per session cost on an as needed basis.

Goals                    [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

**Subject**                    **7. Taunton School Solar**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action    Approve Quote NJ-05-026 for Removal and Reinstallation of Solar Materials and Revenue Reimbursement to Howell Solar 1, LLC, 200 West Street, New York, NY, 10282 at a total cost of \$10,863.92 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting.

Goals                    [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments  
[Taunton School Solar Removal.pdf \(191 KB\)](#)

**Subject**                    **8. Approve Hawkwood Home to School Route**

Meeting                    Mar 15, 2023 - Regular Meeting

Category                    Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Hawkswood Home to School Route Quote Q11-23T with St George School Bus, Brick NJ for 2022-2023 with a cost of \$20,140.00 See attached route schedule.

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

## File Attachments

[Route Contract Q11-23T.pdf \(22 KB\)](#)
[Summary Q11-23T.pdf \(92 KB\)](#)

**Subject** **9. Recreation Bus Use**

Meeting Mar 15, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the use of Howell Township buses for Township Recreation Programs as follows:

Goals [Enhance community engagement, awareness and support.](#)

PROGRAM NAME	DAYS	TIMEFRAME	DATES	# OF BUSES	NOTES
Teen Expedition	Monday-Friday	6:00AM-8:00PM	06/26/23-08/04/23	4	Rescheduled trips will be the week of 08/07/23-08/11/23
Team Adventure	Monday-Friday	8:00AM-5:00PM	06/26/23-08/04/23	2	Rescheduled trips will be the week of 08/07/23-08/11/23

## File Attachments

[Bus Use 2-3-23.pdf \(15 KB\)](#)

**Subject** **10. Adelphia School - Water Heaters**

Meeting Mar 15, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

**Recommended Action** Approve Estimate # 202841 for the removal and disposal of two water heaters and one storage tank to JMTC LLC/Rand Plumbing, 7 Fairfield Avenue, Little Falls, NJ 07424 at a cost of \$54,880.00 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting. (SDA Grant Funded)

**Goals** [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments

[JMTC LLC-Rand Plumbing Backup.pdf \(35 KB\)](#)

**Subject** **11. Griebing School Fire Alarm System**

**Meeting** Mar 15, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve the Proposal to replace the Fire Alarm System at Griebing School to Open Systems Integrators, 211 Yardville Hamilton Square Road, Hamilton, NJ 08620 at a cost of \$60,000.00 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting. (SDA Grant Funded)

**Goals** [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments

[Open Systems Backup.pdf \(111 KB\)](#)

**Subject** **12. Southard Community Center Fire Alarm System**

**Meeting** Mar 15, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve the Proposal to replace the Fire Alarm System at Southard Community Center to Open Systems Integrators, 211 Yardville Hamilton Square Road, Hamilton, NJ 08620 at a cost of \$100,000.00 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting. (SDA Grant Funded)

**Goals** [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments

[Open Systems - Southard Community Cntr - backup.pdf \(112 KB\)](#)

**Subject** **13. Custodial Equipment**

Meeting Mar 15, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Quote # 61920 for the purchase of (5) five Wet/Dry Vacuums to Atra Janitorial Supply Co., Inc., P.O. Box 385, Pompton Plains, NJ 07444 at the cost of \$7,320.00.

## File Attachments

[Atra Quote 61920 - backup.pdf \(71 KB\)](#)

**Subject 14. Extend Bid for Boiler Cleaning**

Meeting Mar 15, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Extend BID #4-21 Boiler Cleaning to Allied Boiler, Toms River, NJ, from July 1, 2023 through June 30, 2024 at no price increase.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

**Subject 15. Approve Quote for Waste Removal Truck**

Meeting Mar 15, 2023 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Quote # RSSQ38796-A for the purchase of (1) High Compaction Frontloaded Waste Removal Truck from Mid-Atlantic Waste Systems, 10641 Cordova Road, Easton, MD 21601 at a cost of \$370,056.08 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting. (Sourcewell # 091219-THC Member # 9384)

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

## File Attachments

[Mid-Atlantic Quote # RSSQ38796-A.pdf \(248 KB\)](#)

**Subject 16. Approve Installation of Sidewalk**

Meeting	Mar 15, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the installation of a sidewalk from Michele Blvd. to Middle School South to _____ at a cost not to exceed \$44,000.00 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting.
Goals	<a href="#">To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.</a>

**Subject**                    **17. Kitchen Renovations**

Meeting	Mar 15, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Quote 03.04.2023 to renovate the following school kitchens to MAP Restaurant Supplies, 358-360 South Street, Newark, NJ 07105 at a total cost of \$69,871.54 as recommended by the Operations Committee at the March 7, 2023 meeting and the Finance Committee at the March 8, 2023 meeting. (Bid #HCESC-Cat-22-08 Co-Op #34HUNCCP) Ardena \$13,025.00 Griebing \$12,357.22 Newbury \$14,371.98 Taunton \$10,732.34 Land O' Pines \$19,385.00
Goals	<a href="#">To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.</a>

File Attachments

[Ardena kitchen reno MAP quote.pdf \(884 KB\)](#)  
[Griebing kitchen reno MAP quote.pdf \(777 KB\)](#)  
[Newbury kitchen reno MAP quote.pdf \(973 KB\)](#)  
[Taunton kitchen reno MAP quote.pdf \(811 KB\)](#)  
[LOP kitchen reno MAP quote option 1.pdf \(782 KB\)](#)

**Subject**                    **18. Special Projects Architect**

Meeting	Mar 15, 2023 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)



**Recommended Action** Appoint SSP Architects, as Special Projects Architect for the school year ending June 30, 2023, at the rate of \$125.00 per hour, as needed.

**Goals** [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

**Subject** **19. Approve Athletic Transportation Quote**

**Meeting** Mar 15, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve Athletic Transportation Quote Q12-23T with Kingz Transportation Howell, NJ, "Inter-Scholastic Spring Sports Activity Trips" for Spring 2022-2023 with a per diem/bus cost of \$700. See attached route schedule.

**Goals** [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments

[Q12-23T\\_1\\_pg.pdf \(26 KB\)](#)

**Subject** **20. Approve Athletic Transportation Quote**

**Meeting** Mar 15, 2023 - Regular Meeting

**Category** Q. 6000 Finances - Consent Agenda

**Access** Public

**Type** Action (Consent)

**Recommended Action** Approve Athletic Transportation Quote Q13-23T with Kingz Transportation Howell, NJ, "Inter-Scholastic Spring Sports Activity Trips" for Spring 2022-2023 with a per diem/bus cost of \$700. See attached route schedule.

**Goals** [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments

[Q13-23T\\_1\\_pg.pdf \(26 KB\)](#)

## **R. 7000 Property - Consent Agenda**

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**Subject** **1. Approve the Disposal, Destruction & Donation of Outdated Books**

**Meeting** Mar 15, 2023 - Regular Meeting

**Category** R. 7000 Property - Consent Agenda

**Access** Public

Type	Action (Consent)
Recommended Action	Approve the disposal, destruction & donation of the attached list of outdated programs located at Mother Seton Academy/St. Veronica's Church:
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

Administrative File Attachments  
[MSA 3-15-23 agenda.PDF \(3,822 KB\)](#)

## S. 8000 Operations - Consent Agenda

<b>Subject</b>	<b>1. Second Reading Regulation 8420.2</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve Second Read of Regulation 8420.2 - Bomb Threats
Goals	Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members. Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

File Attachments  
[Regulation 8420.2 - Bomb Threats 2nd Read.pdf \(157 KB\)](#)

<b>Subject</b>	<b>2. Second Reading Regulation 8420.7</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve Second Reading of Regulation 8420.7 - Lockdown Procedures
Goals	Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members. Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Regulation 8420.7 - Lockdown Procedures 2nd Read.pdf \(151 KB\)](#)

<b>Subject</b>	<b>3. Second Reading Regulation 8420.10</b>
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Meeting Mar 15, 2023 - Regular Meeting

Category S. 8000 Operations - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Reading of Regulation 8420.10 - Active Shooter

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments  
[Regulation 8420.10 - Active Shooter 2nd Read.pdf \(156 KB\)](#)

**Subject 4. First Read Policy 8140**

Meeting Mar 15, 2023 - Regular Meeting

Category S. 8000 Operations - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve First Read Policy 8140 - Student Enrollments

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

File Attachments  
[P 8140 - Student Enrollments.pdf \(101 KB\)](#)

**Subject 5. First Read Regulation 8140**

Meeting Mar 15, 2023 - Regular Meeting

Category S. 8000 Operations - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve First Read Regulation 8140 - Enrollment Accounting

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)  
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

File Attachments

[Regulation 8140 - Revised.pdf \(155 KB\)](#)

<b>Subject</b>	<b>6. First Read Policy 8330</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Policy 8330 - Student Records
Goals	<p>Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.</p> <p>Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</p>

File Attachments

[P 8330 Revised.pdf \(174 KB\)](#)

<b>Subject</b>	<b>7. First Read Regulation 8330</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Regulation 8330 - Student Records
Goals	<p>Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.</p> <p>Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.</p>

File Attachments

[R 8330 Revised.pdf \(280 KB\)](#)

<b>Subject</b>	<b>8. Approval of 2023-2024 School Calendar</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the 2023-2024 School Calendar.

Administrative File Attachments

[Howell Township School Calendar 2023-2024 Calendar DRAFT6 .pdf \(532 KB\)](#)**T. 9000 Community - Consent Agenda****U. New Business: Non-Consent Agenda Items****Subject 1. New Business: Non-Consent Agenda Items**

Meeting Mar 15, 2023 - Regular Meeting

Category U. New Business: Non-Consent Agenda Items

Access Public

Type Discussion

**V. New Business: Addenda to the Agenda****W. Comments from the Public****Subject 1. Public Comments**

Meeting Mar 15, 2023 - Regular Meeting

Category W. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**Subject 2. May be submitted via email [publiccommentboemtg@howell.k12.nj.us](mailto:publiccommentboemtg@howell.k12.nj.us) Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting Mar 15, 2023 - Regular Meeting

Category W. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**X. Closing Items**

<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Mar 15, 2023 - Regular Meeting
Category	X. Closing Items
Access	Public
Type	Action
Recommended Action	Motion to Adjourn

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary