

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY**

**M E M O R A N D U M**

**TO:** Members of the Operations Committee  
(MaryRose Malley – Chairperson, Scott Jeffrey and Albert Miller  
Citizen Members: Matthew Clarke, Mathew Giachetti and Stefania Kohler)

**FROM:** Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

**DATE:** November 6, 2019


**RE:** **OPERATIONS COMMITTEE MEETING**

The Operations Committee of the Howell Township Board of Education will be meeting on Wednesday, November 13, 2019 at 7:00 p.m. Administration Building, Large Conference Room, 200 Squankum-Yellowbrook Road, Howell, New Jersey.

**AGENDA:**

1. Food Service Update
2. Facilities Update
  - Equipment
  - Grounds
3. Sustainable New Jersey Update
  - Administration Building
4. Any other items that may arise

**PLEASE NOTE A QUORUM OF THE BOARD MAY BE PRESENT.  
FORMAL ACTION WILL NOT BE TAKEN.**

  
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RONALD SANASAC

RS/tg

**c:** Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
**POSTED:** Administration Building, All Schools and District Website