

8145 ADMISSION OF NONRESIDENT PUPILS

The Board of Education is authorized by NJSA 18A:38-3 to admit pupils who are not residents in the Howell School District upon such terms and conditions as may be established.

In the interest of expanding academic and social interaction while maintaining continuity and efficiency in the transition process to secondary education, the Board may agree to accept non-resident students in grades six through eight that are otherwise geographically districted to the same regional high school district as the Howell students. Acceptance of enrollment, if any will be subject to the following requirements, terms and conditions.

- A. On an annual basis the Chief School Administrator (CSA) shall determine the number of seats available, if any, for non-resident pupils in each of the district middle schools. That determination will consider adequate space for current, anticipated or projected Howell students as well as allowance for any needs of current students in various programs.
- B. An application form and process along with application fees and tuition rates will be established prior to the initiation of the school year. The CSA will review all applications for non-resident admission pursuant to those guidelines and the availability of space.
- C. The Board reserves the right to withdraw private tuition status and notify the non-resident pupil's district of residence from any pupil admitted under this policy for disciplinary reasons, failure to pay tuition as agreed or when a determination is made by Howell Township Schools that the placement is inappropriate for the non-resident pupil.
- D. Non-resident pupils are admitted under this policy with the assumption that the student does not require any supplemental or additional services and their educational needs can be addressed at an incremental cost to the district equal or less than the amount of tuition charged. Should it be determined at any time that this is not so, the Board reserves the right to terminate the enrollment and notify the pupil's district of residence.
- E. No transportation services shall be provided.



POLICY

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- F. Non-resident Pupils shall maintain appropriate academic and social standards and adhere to school disciplinary requirements. In the event the pupil fails to do so, the Board reserves the right to terminate the enrollment and notify the pupil's district of residence.
- G. If the Howell district has determined special services, equipment and or materials are required for a non-resident pupil to continue enrollment, the parent/guardian (parent) shall be notified by the CSA or designee. Written authorization will be required from the parent within 10 days of notification. Payment for such services will be in addition to the previously agreed to tuition and will be due prior to the provision of services. Failure of the parents to agree to such services or pay the amount due shall constitute cause to terminate the enrollment and notify the pupil's district of residence.
- H. In succeeding school years, those previously attending as non-resident pupils will be given preference over new applicants for continuation of non-resident pupil placement, however admission is not guaranteed if it is determined that space is not available in the grades and classes as projected for the resident population.
- I. In the event acceptance of non-resident pupils is rendered impossible by law, judgment, decision or otherwise the Board's only liability shall be for the return of any unearned tuition payment.

Adopted: 20 August 2014

