

### 2510 ADOPTION OF TEXTBOOKS

It is the legal responsibility of the Board of Education to approve all textbooks used as part of the educational program of this district. For purposes of this policy “textbooks” shall be defined as books, workbooks or manuals, whether bound or in loose-leaf form intended as a principal source of study material for a given class or group of pupils, a copy of which is available for the individual use of each pupil in such class or group.

- A. Upon the presentation of a proposed textbook the Superintendent shall indicate the:
1. Group or grade of pupils for which it is intended;
  2. The change from the textbook currently in use, if intended to be a replacement; and
  3. The estimated cost of its use.
- B. In considering the approval of any proposed textbook, the Board will weigh:
1. The recommendations of the Superintendent and professional staff members charged with textbook selection;
  2. The correlation of the book with approved curriculum;
  3. Its suitability for the maturity level and accomplishment of the pupils who will be using the book;
  4. Its freedom from bias;
  5. The manner of selection; and
  6. The cost, appearance, and durability.
- C. The Superintendent shall prepare administrative rules and regulations for the implementation of this policy so that:
1. Prior to its being placed on an agenda for formal adoption, the Superintendent shall make a copy available to the Board for their review of any new textbook or replacement text book with significant revisions in content as determined by the professional staff charged with textbook selection.



# POLICY

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2. The Board shall be provided with a list of textbooks recommended for purchase. This list shall categorize new textbooks and replacement books. Replacement books shall indicate whether they are revised with significant revisions in content or replacements with minimal or no revisions. The list shall also include the title of the book, publisher, copyright date, quantity, and price.

N.J.S.A. 18A:34-1; 18A:34-2

Adopted: 03 January 2013

